### Submitting your 010 GBE Presentation

Dr Andre Samuel

### Two Submission Required





# 1. Upload Powerpoint slides with Notes to Turnitin UK

### 1. Covert Your Powerpoint with notes to PDF

- Click on the File tab then "Save as".
- Under Save as type select "Pdf" from drop down box and
- Name the document.
- Click the Options Button the pop-up box should appear.
- Under Publish Options Select "Notes Pages"
- Under PDF options select Bitmap text when fonts may not be embedded.
- Then click OK then SAVE

Range			
All Current slide Se	lection		
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Publish options			
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Include non-printing information			
Document properties			
Document structure tags for	accessibility		
PDF options			
ISO 19005-1 compliant (PDF/	A)		
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### 2. Upload Powerpoint slides with Notes to Turnitin UK

#### Login to TurnitinUK

- Click on the class
- Click on 010 Presentation
- Click submit/upload button

#### Anglia Ruskin University: FBL

Class ID	Class name
7327376	1. 2024/2025 Tri 1 Project Management MOD4
7373810	2024/5_Year 1_Tri 1_Global Business Enviro

## 2. Upload Video of Powerpoint with narration to CANVAS

### 2. Upload Video of Powerpoint with narration to CANVAS

- **1. Record Narration of Slides**
- 2. Save the Narrated Presentation as Video
- 3. Upload Video to Canvas

### **1. To Record Narration of Slides:**

• Select Slide Show > Record Slide Show.



- Choose from two options:
  - Record from Beginning to record from the beginning of a presentation

### speaking. X CLEAR V SETTINGS V Recording a Video of you Powerpoint Presentation $\bullet$ $(\mathbf{b})$ Andre Samuel 1 1 1 0:03 / 0:09

Select Record and start

Turn on Video

### **2. Save the Narrated Presentation as Video**

- Select File > Export > Create a video
- Ensure you Select Use Recorded Timings and Narrations



Select Create Video

File name: SID\_GBE\_VideoPresentation

Save as type: MPEG-4 Video (\*.mp4)

• Click Save

- Enter a file name:
  [SID\_GBE\_VideoPresentation]
- Then browse to the location you want to save your video

### **3. Upload Video to CANVAS**

- Go to <a href="https://canvas.anglia.ac.uk/">https://canvas.anglia.ac.uk/</a>
- Login using your ARU email address and password
- Choose GBE Module from Dashboard
- Click on Assignment
- Click on the Correct Link. Please submit ONLY to your Time Option and Lecturer Name
- Click the Submit Assignment button
- Click Choose File
- Then select the file you want to upload [SID\_GBE\_VideoPresentation]
- Click Submit Assignment

